

Position Description			
<b>Job Title:</b>	<b>Music Therapist</b>	<b>Department:</b>	Community Programs
<b>Location:</b>	Evanston, Chicago, and Southwest suburbs	<b>Travel Required:</b>	Yes
<b>Salary/Hourly Range:</b>	Competitive with benefits	<b>Employment Status:</b>	Part time
<b>Date Position Available:</b>	March, 2020		
<b>Date posted:</b>		<b>Posting Expires:</b>	Click here to enter a date.
<b>External posting URL:</b>			
Applications Accepted By:			
<b>FAX OR E-MAIL:</b> (847)-448-8331, jwolfe@itachicago.org Subject Line: <b>Attention:</b> Jeffrey Wolfe		<b>MAIL:</b> Jeffrey Wolfe Director of Community Programs and Financial Operations Institute for Therapy through the Arts 2130 Green Bay Rd., Evanston, IL 60201	
Job Description			
<p><b>JOB SUMMARY</b></p> <p>Provides music therapy to diverse clientele at various locations and assumes all responsibilities of a music therapist, ensuring the highest level of care.</p> <p><b>ROLE AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Functions as a creative arts therapist with caseload of 0 to 26 hours of direct client contact per week.</li> <li>• Demonstrates thorough case conceptualization during treatment planning, including assessments to identify client’s strengths/areas of need, goal writing, treatment implementation, and re-assessment of progress made.</li> <li>• Collaborates with client, client’s family, and/or other members of client’s treatment team during therapeutic process.</li> <li>• Completes documentation, administrative paperwork, and other tasks/responsibilities in timely manner as outlined in ITA’s policies and procedures.</li> <li>• Maintains consistent, clear, and prompt communication with primary supervisor and other ITA staff.</li> <li>• Provides trainings, workshops, and presentations as needed for outside professionals.</li> <li>• Receives weekly clinical supervision from primary supervisor to help ensure quality delivery of clinical services and professional development.</li> <li>• Seeks continued professional development through outside trainings, conferences, or other offerings within the Creative Arts Therapy field.</li> <li>• Actively works to expand ITA’s network and presence in the greater Chicagoland area.</li> <li>• Strictly adheres to ITA’s policies and procedures.</li> <li>• Maintains and promotes quality assurance standards, including, but not limited to, the American Counseling Association Codes of Ethics and Standards of Practice/Codes of Ethics within each Creative Arts Therapy field.</li> </ul> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p>			

- Board-Certified Music Therapist
- Minimum of 3 years professional clinical experience

**COMPETENCIES AND PREFERRED SKILLS**

- Understands and strictly adheres to the ethical codes of the creative arts therapy professions and the American Counseling Association.
- Strong knowledge of creative arts therapy and psychology theories and treatment methods.
- Solid leadership skills.
- Strong communication skills: persuasive writing and oral communication.
- Creativity in carrying out clinical and administrative tasks.
- Ability to work collaboratively with colleagues.
- Excellent organizational skills and attention to detail.
- Experience and comfort in public speaking and presentations.
- Strong knowledge in Microsoft Office suite with a minimum of beginner skills in Microsoft Excel

<b>Created By:</b>	Jeffrey Wolfe	<b>Date:</b>	1/20/20
<b>Approved By:</b>	Jenni Rook	<b>Date:</b>	1/20/20
<b>Last Updated By:</b>		<b>Date:</b>	